

Mandatory Disclosure by Institutions running AICTE approved **MCA and MBA programmes** to be included in their respective Information Brochure, displayed on their website and to be submitted to AICTE every year latest by 31th August together with its URL

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

“The information has been provided by the concerned institution and the onus of authenticity lies with the institution and not on AICTE.”

I. NAME OF THE INSTITUTION

- Address including telephone, Fax, e-mail.

*Pioneer Institute of Professional Studies
Mahalaxmi Nagar, Ring Road, Opposite Bombay Hospital, Indore – 10
Tele : 0731-2570645 Fax : 0731-2550866 E-mail: pips@sancharnet.in*

II. NAME & ADDRESS OF THE DIRECTOR

- Address including telephone, Fax, e-mail.

*DR. RAJIV V. DHARASKAR (DIRECTOR)
DIRECTOR'S QUARTER,
PIONEER INSTITUTE OF PROFESSIONAL STUDIES,
MAHALAXMI NAGAR, INDORE-452010
Tele : 0731-2570645 Mobile. : 98262-04118, Fax : 0731-2550866
E-mal : pips@sancharnet.in*

III. NAME OF THE AFFILIATING UNIVERSITY

Rajiv Gandhi Proudyogiki Vishwavidhyalaya; Bhopal (M.P.)

IV. GOVERNANCE

- ❖ Members of the Board and their brief background
Refer annexure 1
- ❖ Members of Academic Advisory Body
Refer annexure 1A
- ❖ Frequency of the Board Meetings and Academic Advisory Body
Twice in a year.

- ❖ Organizational chart and processes

Refer annexure 2.

- ❖ Nature and Extent of involvement of faculty and students in academic affairs/improvements

Faculties are fully involved in academic affairs and development. Students are also the part of system for development in academics by participating in seminars, workshops, conferences, mock interviews, group discussions, book review, presentations and other allied activities including institute industry interface and live case studies.

- ❖ Mechanism/Norms & Procedure for democratic/good Governance

By maintaining full transparency and solving the issues in a democratic way by open discussion in meetings. Suggestions are welcomed from all the levels and due weightage are given for improvement.

- ❖ Student Feedback on Institutional Governance/faculty performance

Time to Time students are involved in giving feedback for delivering the quality education to the students. Feedback of the faculty is collected written and verbal both in each semester.

- ❖ Grievance redressed mechanism for faculty, staff and students

By mutual discussion and common meeting for which Director and faculty are available. Institute has also formed grievance handling cell and also a complaint box is put to take the feedback from stakeholders.

V. PROGRAMMES

- ❖ Name of the Programmes approved by the AICTE

Master of Computer Applications (MCA)

Master of Business Applications (MBA)

- ❖ Name of the Programmes accredited by the AICTE

NIL

- ❖ For each Programme the following details are to be given:

- | | | | |
|---|--|----------------|----------------|
| • Name -- | | <i>MCA</i> | <i>MBA</i> |
| • Number of seats -- | | <i>60</i> | <i>60</i> |
| • Duration-- | | <i>3 years</i> | <i>2 years</i> |
| • Cut off mark/rank for admission during the last three years --- | | | |

- Fee-- *Rs. 55,000/- per year (subject to change as per decision of Admission & Fee Regulatory Committee, M.P., Bhopal)*
- Placement Facilities-- *Placement Cell in operation*
- Campus placement in last three years with minimum salary, maximum salary and average salary

<i>Session</i>	<i>No of Students</i>	<i>Max. Salary (Rs. in Lacs)</i>	<i>Min. Salary (Rs. in Lacs)</i>	<i>Avg. Salary (Rs. in Lacs)</i>
<i>2006-07</i>	<i>47</i>	<i>3.70</i>	<i>1.50</i>	<i>1.65</i>
<i>2007-08</i>	<i>41</i>	<i>2.40</i>	<i>1.80</i>	<i>2.10</i>
<i>2008-09</i>	<i>39</i>	<i>3.00</i>	<i>1.80</i>	<i>2.35</i>

- ❖ Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details:

--NA--

Details of the Foreign Institution/University:

- Name of the University/Institution *NA*
- Address *NA*
- Website *NA*
- Is the Institution/University Accredited in its Home Country - *NA*
- Ranking of the Institution/University in the Home Country - *NA*
- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country. - *NA*
- Nature of Collaboration - *NA*
- Conditions of Collaboration - *NA*
- Complete details of payment a student has to make to get the full benefit of collaboration. - *NA*

- ❖ For each Collaborative/affiliated Programme give the following: *--NA--*

- Programme Focus - *NA*
- Number of seats - *NA*
- Admission Procedure - *NA*
- Fee - *NA*
- Placement Facility - *NA*
- Placement Records for last three years with minimum salary, maximum salary and average salary - *NA*

- ❖ Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16th May, 2005

--NA--

VI. FACULTY FOR MCA PROGRAMME

Branch wise list faculty members:

Annexure-3

- Permanent Faculty 12
- Visiting Faculty 02
- Adjunct Faculty 01
- Guest Faculty 03
- Permanent Faculty: Student Ratio 1:15

- ❖ Number of faculty employed and left during the last three years

	2006	2007	2008	2009
<i>Appointed</i>	2	3	03	02
<i>Left</i>	1	2	02	02

FACULTY FOR MBA PROGRAMME*

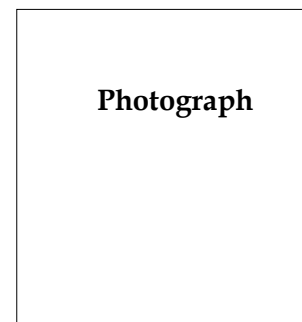
- Permanent Faculty 04
- Visiting Faculty 02
- Adjunct Faculty 01
- Guest Faculty -
- Permanent Faculty: Student Ratio 1:15

* *Subject to admission by DTE, Bhopal in session 2009-10.*

VII. PROFILE OF DIRECTOR/PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED

For each Faculty give a page covering

1. Name *Dr. Rajiv V. Dharaskar*
2. Date of Birth 04-08-1960
3. Educational Qualification - *Ph.D. M.Tech., B.Sc.*
4. Work Experience
 - Teaching 23 yrs.
 - Research - 10 yrs.
 - Industry - NIL
 - Others - NIL
5. Area of Specializations *Computer*
6. Subjects teaching at Under Graduate Level *NIL*



	Post Graduate Level	-	<i>Papers relating to Computer</i>
7.	Research guidance	-	Yes
	No. of papers published in		
	Masters's	-	37
	Ph.D.	-	<i>Ph.D. Thesis</i>
8.	Projects Carried out	-	More than 100
9.	Patents	-	NIL
10.	Technology Transfer	-	Set up computer Lab
11.	Research Publications	-	37
12.	No. of Books published with details	-	1 Book

VIII. FEE

- ❖ Details of fee, as approved by State fee Committee, for the Institution.: **55000/-**
Annexure - 4

Details of the Fee structure for the year 2009-10 fixed by Admission & Fee Regulatory Committee, Madhya Pradesh, Bhopal.

- ❖ Time schedule for payment of fee for the entire programme.

Students have to pay the fee semester wise.

- ❖ No. of Fee waivers granted with amount and name of students.

NIL

- ❖ Number of scholarship offered by the institute, duration and amount

NIL

- ❖ Criteria for fee waivers/scholarship.

NA

- ❖ Estimated cost of Boarding and Lodging in Hostels.

Rs. 36,000/- per year

IX. ADMISSION

- ❖ Number of seats sanctioned with the year of approval.

<i>Year</i>	<i>2006-07</i>	<i>2007-08</i>	<i>2008-09</i>	<i>2009-10</i>	<i>2009-10</i>
<i>Intake</i>	<i>60</i>	<i>60</i>	<i>60</i>	<i>60</i>	<i>60</i>
<i>Course</i>	<i>MCA</i>	<i>MCA</i>	<i>MCA</i>	<i>MCA</i>	<i>MBA</i>

- ❖ Number of students admitted under various categories each year in the last three years.

Year 2005-06

<u>MCA- 3 yrs.</u>	2006-07	2007-08	2008-09	2009-10
All India Quota	09	09	00	---
M.P. Quota	51	50	45	---
Management Quota	N.A.	N.A.	N.A.	---
<u>MBA (FT) 2 yrs.</u>	2009-10			
All India Quota	--			
M.P. Quota	--			
Management Quota	N.A.			

Admission through Counseling by DTE Bhopal is yet to be held.

- ❖ Number of applications received during last two years for admission under Management Quota and number admitted.

2009-10 *There is no Management Quota in Madhya Pradesh..*

X. ADMISSION PROCEDURE

- ❖ Mention the admission test being followed, name and address of the Test Agency and its URL (website).

Pre-MCA Test for MCA Programme

Professional Examination Board, M.P., Bhopal (YYAPAM, Bhopal)

Chayan Bhawan, Main Road, No.1, Chinar Park (East), Bhopal 462 011

www.mp.nic.in/vyapam

MP-MET Exam for MBA Programme

- ❖ Number of seats allotted to different Test Qualified candidates separately [AIMCET/CET (State conducted test/University tests)/Association conducted test]

All seats are filled by DTE, Bhopal.

- ❖ Calendar for admission against management/vacant seats: *(Since abolished)*
 - Last date for request for applications. NA
 - Last date for submission of application. NA
 - Dates for announcing final results. NA

- Release of admission list (main list and waiting list should be announced on the same day) NA
- Date for acceptance by the candidate (time given should in no case be less than 15 days)
- Last date for closing of admission. NA
- Starting of the Academic session. NA
- The waiting list should be activated only on the expiry of date of main list.
- NA
- The policy of refund of the fee, in case of withdrawal, should be clearly notified.

As per guidelines given by DTE, Bhopal / Govt. of Madhya Pradesh.

XI. CRITERIA AND WEIGHTAGES FOR ADMISSION

- ❖ Describe each criteria with its respective weightage i.e. Admission Test, marks in qualifying examination etc.
- ❖ Mention the minimum level of acceptance, if any.
- ❖ Mention the cut-off levels of percentage & percentile scores of the candidates in the admission test for the last three years.
- ❖ Display marks scored in Test etc. and in aggregate for all candidates who were admitted.

Admissions are done by the State Government by conducting Common Entrance Examinations through VYAPAM. The admission is through counseling.

In case Pre-MCA Test qualified students are not available the admission is given to Non Pre-MCA Test qualified students on merit basis.

In case seats are not filled in the Central counseling the State Government permits for counseling at Institute Level in presence of Government nominee following the above procedure.

Item No I - XI must be given in information brochure and must be hosted as fixed content in the website of the Institution.

The Website must be dynamically updated with regard to XII–XV.

XII. APPLICATION FORM

- ❖ Downloadable application form, with online submission possibilities.

YES

Copy enclosed. Ref annexure 5

XIII. LIST OF APPLICANTS

- ❖ List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.

Centralized Counseling for Admission in MCA course yet not started by DTE, M.P., Bhopal hence admission in these courses is delayed.

XIV. RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS

- ❖ Composition of selection team for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over)

No Management Quota.

- ❖ Score of the individual candidates admitted arranged in order of merit.

Centralized Counseling for Admission in MCA and MBA course yet not started by DTE, M.P., Bhopal hence admission in these courses is delayed.

- ❖ List of candidates who have been offered admission.

Centralized Counseling for Admission in MCA and MBA course yet not started by DTE, M.P., Bhopal hence admission in these courses is delayed.

- ❖ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates.

NA

- ❖ List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.

Centralized Counseling for Admission in MCA course yet not started by DTE, M.P., Bhopal hence admission in these courses is delayed.

XV. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE

LIBRARY:

- Number of Library books/Titles/Journals available (programme-wise)

<i>S. No.</i>	<i>Courses</i>	<i>No. of titles of the books</i>	<i>No. of Volumes</i>	<i>Journals</i>	
				<i>National</i>	<i>International</i>
	<i>l</i>				
<i>1</i>	<i>Central Library MCA and MBA</i>	<i>4663</i>	<i>14166</i>	<i>36</i>	<i>08</i>

- List of online National/International Journals subscribed.

NIL

- E-Library facilities
Yes.

LABORATORY:

For each Laboratory

- List of Major Equipment/Facilities *Server, Computer, laptops.*
- List of Experimental Setup *Linux, Novell, Windows.*

COMPUTING FACILITIES:

- Number and Configuration of Systems *215 for details ref Annex. 6*
- Total number of systems connected by LAN *215*
- Total number of systems connected to WAN *---*
- Internet bandwidth *512 kbps 24 Hours.*
- Major software packages available *Ref. annexure 6.*
- Special purpose facilities available *---*

Games and Sports Facilities

Football, Volleyball, Cricket, Hockey, Badminton, Table Tennis and other Indoor and Outdoor games.

Extra Curriculum Activities

Cultural programme, inter-college competitions, industrial visits, conference, seminars, workshops, conventions, presentations.

Soft Skill Development Facilities

Conference, seminars, workshops, conventions, presentations.

Number of Classrooms and size of each	6 nos. 67 sq meter each
Number of Tutorial rooms and size of each	4 nos. 37 sq meter each
Number of Computer Centres with capacity of each - .	3 nos. and Total area =354.63 sq meter
Number of laboratories and size of each	N.A
Number of drawing halls and size of each	N.A.
Central Examination Facility, Number of rooms and capacity of each. :	3 rooms are available each having capacity of 60 students.

Teaching Learning process

- Curriculum and syllabi for each of the programmes as approved by the University.
Enclosed ref annexure-7.
- Academic Calendar of the University *Available*
- Academic Time Table *enclosed ref annexure-8.*
- Teaching Load of each Faculty *12-14 hours per week*
- Internal Continuous Evaluation System and place *-----*

Class Test, assignments, presentations, cumulative tests, personal interviews, projects.

- Students' assessment of Faculty, System in place.
Yes.

Note: Suppression and/or misrepresentation of information would attract appropriate penal action.